



MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY

BATHINDA-151001, PUNJAB (INDIA)

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 and Under Section 2(f) of UGC)

Ph. No.: +91-87250-72333, Website: www.mrsptu.ac.in, E-mail id: coemrs@gmail.com

Form No. CoE/09

Document Required: In Normal/Tatkal

Application for Certificate regarding Medium of Instruction and Examination

(Fill in Capital letters)

1.	Name	
2.	Father's Name	
3.	Mother's Name	
4.	University Roll No.	
5.	Name of the College/Institute	
6.	Course/Branch & Batch	
7.	Year of Passing	
8.	a.) Payment Detail (If through Demand Draft)	Demand Draft No. Dated: (D.D. in favour of "The Registrar, Maharaja Ranjit Singh Punjab Technical University, Bathinda" payable at Bathinda).
	b.) If through Cash	University Receipt No. Dated:
9.	Mobile No.	
	Email Id	
10.	Mode of receiving the Certificate: (i) By hand. (ii) Full address of the candidate alongwith PIN code. If required by post (Postage Charges will be applicable).	

I have gone through the instructions/rules regarding medium of instruction and examination. I solemnly declare that the statement given above is correct and for any concealment of facts, I shall be responsible for all the consequences imposed by the University.

Date: _____

Signature of Candidate

Enclosures: 1) Photocopies of all DMCs/Degree. (In case, DMCs has not been issued, attested copies of all final result notifications by the Principal of concerned College/Institute.
2) ID Proof of the concerned student.



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INSTRUCTIONS

1. All particulars required should be legibly and accurately filled by the candidate. This office will not be responsible for any delay in a case where the form is incomplete in any respects.
2. Nobody has the authority to apply or to draw the certificate regarding medium of instruction and examination of any other applicant.
3. Fee for the above certificate: **INR 500/- per certificate.**
4. The fee will be non-refundable in any case.
5. Certificate will be issued only after completion of Degree/Diploma.
6. Certificate will be normally issued within 07 days of getting the prescribed form and fee.
7. Incomplete applications shall be summarily rejected, with no further intimation to/ correspondence with the candidate/Institution/Organisation.
8. For any correspondence with the university, Name, Father's Name, University Registration no., and the university Receipt No, with date of fee must be quoted.
9. In case applicant is unable to quote the mistake within 3 months of given letter, he/she has to apply again for the above said certificate with the required fees.
10. University postal charges will be charged extra INR 100/- (in Punjab), INR 200/- (outside Punjab) & INR 1500/- (outside India).
11. If the above certificate required Tatkal i.e. issuance of document within 07 working hours, fee of INR 500/- will be charged in addition to fee mentioned above.