



# MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY

**BATHINDA-151001, PUNJAB (INDIA)**

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 and Under Section 2(f) of UGC)

Ph. No.: +91-87250-72333, Website: www.mrsptu.ac.in, E-mail id: coemrs@gmail.com

Form No. CoE/03

Document Required: In Normal/Tatkal

## Application for Provisional Degree Certificate

(Fill in Capital letters)

1.	Name	
2.	Father's Name	
3.	Mother's Name	
4.	University Roll No.	
5.	Name of the College/Institute	
6.	Course/Branch & Batch	
7.	a.) Payment Detail (If through Demand Draft)	Demand Draft No. Dated: (D.D. in favour of "The Registrar, Maharaja Ranjit Singh Punjab Technical University, Bathinda" payable at Bathinda).
	b.) If through Cash	University Receipt No. Dated:
8.	Mobile No.	
	Email Id	
9.	Mode of receiving the Certificate: (i) By hand. (ii) Full address of the candidate alongwith PIN code. If required by post (Postage Charges will be applicable).	

Date: \_\_\_\_\_

Signature of Candidate

### Certificate

This is to certify that the student has cleared all the subjects of the course & the college has no objection if PDC is issued to Sh. \_\_\_\_\_ Roll No. \_\_\_\_\_. The semester wise detail is as follows:

Semester	Exam. Session in which Semester Passed	Obtained Marks	Total Marks	Remarks
First	May/Dec.			
Second	May/Dec. _____			
Third	May/Dec.			
Fourth	May/Dec.			
Fifth	May/Dec.			
Sixth	May/Dec. _____			
Seventh	May/Dec.			
Eight	May/Dec.			
Ninth	May/Dec.			
Tenth	May/Dec.			
	Total			

Signature  
Principal of the College  
(with stamp)

- Enclosures:** 1) Photocopies of all DMCs. (In case, DMCs has not been issued, attested copies of all result notifications by the Principal of concerned College/Institute.  
2) ID Proof of the concerned student.



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## APPLICATION FOR DUPLICATE PROVISIONAL DEGREE CERTIFICATE

(For those candidates who lost their Original Provisional Degree Certificate)

For issue of duplicate Provisional Degree Certificate, please attach an affidavit duly attested by the 1<sup>st</sup> Class Magistrate (Judicial) on INR 50/- stamp paper stating there in:

“That the Provisional Degree Certificate earlier issued to me by the Maharaja Ranjit Singh Punjab Technical University has been lost and has not been used by me to seek admission anywhere.”

I myself will be responsible in case of any discrepancy.

Signature  
Attested by 1<sup>st</sup> Class Magistrate (Judicial)  
Seal of the Court

Signature of the Applicant  
with date

**NOTE: Please attach the original copy of FIR.**

### INSTRUCTIONS

1. All particulars required should be legibly and accurately filled by the candidate. This office will not be responsible for any delay in a case where the form is incomplete in any respects.
2. Nobody has the authority to apply or to draw the Provisional Degree Certificate of any other applicant.
3. Fee for the Provisional Degree Certificate: - **INR 500/-**
4. The fee will be non-refundable in any case.
5. PDC will be issued only after declaration of the Regular, Re-appear & re-evaluation results of all the semesters for that student.
6. PDC will be normally issued within 07 days of getting the prescribed form and fee.
7. For any correspondence with the university, Name, Father's Name, University Registration no., and the university Receipt No, with date of fee must be quoted.
8. In case applicant is unable to quote the mistake within 3 months of given letter, he/she has to apply again for the PDC with the required fees.
9. University postal charges will be charged extra INR 100/- (in Punjab), INR 200/- (outside Punjab) & INR 1500/- (outside India).
10. If the above certificate required Tatkal i.e. issuance of document within 07 working hours, fee of INR 500/- will be charged in addition to fee mentioned above.