

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਬਾਦਲ ਰੋਡ, ਬਠਿੰਡਾ-151001, ਪੰਜਾਬ (ਭਾਰਤ)		MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY BADAL ROAD, BATHINDA-151001, PUNJAB (INDIA)
ਪ੍ਰੋ. ਕਰਨਵੀਰ ਸਿੰਘ ਕੰਟਰੋਲਰ (ਪ੍ਰੋਫਿਜ਼ਰ)	(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 under section 2(f) of UGC Act)	Prof. Karanvir Singh Controller (Examinations)

No. CoE/MRSPTU/ 2569

Dated: 03.04.18

Principal/Director
All Constituent/Affiliated Colleges

Subject: Regarding submission of Application for required service(s) on specified proforma.

It is noticed that the students of college/institutes affiliated to this university reach to the university for required services (i.e. - Migration Certificate, for copy of answer sheet, DMC/Degree, etc.) without proper documentation.

All the colleges are required to ensure that the students come to the university carrying the necessary document so that they are able to complete their work in time.

The details of documents required for different certificates is attached along.

Karanvir Singh 3/4/2018
Controller of Examination
MRSPTU, Bathinda

MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY
Bathinda - 151001, Punjab (India)

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Sr. No.	Type of documents	Attachment required	Fees	Delivery period.
1.	Migration Certificate (After completion of Course)	1. Filled form through the College 2. Photocopies of all DMC 3. ID Proof of the concerned candidate	200/-	15 days
2.	PDC (After completion of Course)	1. Filled form through the College 2. Photocopies of all DMC 3. ID Proof of the concerned candidate	500/-	7days
3.	Transcript	1. Filled form through the College 2. Photocopies of all DMC 3. ID Proof of the concerned candidate	400/- (One copy)	7days
4.	40% Case (Batch 2015)	1. Filled form through the College 2. Result Notification 3. ID Proof of the concerned candidate	5000/-	15 days
5.	Photocopy of Answer sheet	1. Filled form through the College 2. Result notification 3. ID Proof of the concerned candidate	100/-	2 days
6.	Confidential Result	1. Filled form through College 2. ID Proof of the concerned candidate	300/- Per Subject 1000/- Per Semester	Result shall be given after tabulation
7.	Permission of writer	1. Letter through the College 2. Medical Certificate of CMO for candidate 3. Willingness of writer 4. Passport size Photograph of student & writer 5. Verified Qualification of writer 6. Admit card of student	200/- Per Subject	Same day
8.	Duplicate DMC	1. Letter through the College 2. Original Copy of FIR 3. ID Proof of the concerned candidate	200/-	15 days
9.	Duplicate Migration	1. Letter through the College 2. Original Copy of FIR 3. ID Proof of the concerned candidate	500/-	15 days